

Woolhope Parish Council

Minutes of the meeting of Woolhope Parish Council Held on Tuesday 28th February 2023 7.30pm at Woolhope Village Hall

Present: Cllr. M. Slocombe (in the chair)
Cllr. M Windham
Cllr. L. Mair
Cllr. P Hawkins
Cllr. S Crozier
Cllr. S Powell

In attendance: Clerk – Nick Richmond.

1. **Apologies, declarations of interest and requests for dispensation**
Apologies were received from Cllr's Rolt, May and Ward Councillor Durkin. No requests for dispensation were made.
2. **Ward Councillors Report.**
Cllr Durkin had not had the opportunity to submit a report.
3. **Open Forum.**
No members of the public were present. Cllr Mair introduced a discussion concerning the coronation of King Charles. She is a volunteer with a group organising an event at the village hall on Monday 8th May. Invitations are being delivered to every household in the parish and she asked if council could help financially. It was agreed in principal that council would pay for a coronation mug for all children aged 12 and under and this would be put on the agenda of the next meeting.
4. **Minutes of the meeting held on 24th January 2023.**
Minutes of the meeting 24th January 2023 were **AGREED** and signed by the chairman.
5. **Planning Matters.**
To consider the following new applications:
P230221- The Old Vicarage Woolhope – Cut back of Leylandii trees. Councillors voted to support the application with a note that council's preference is for the removal of Leylandii trees and their replacement with native species.
6. **Highways Matters**
 - a) No new highways matters were reported. It was noted that groundworks were under way at Stoney Rise and that Cllr Slocombe would take the opportunity to ask the contractors to clear a ditch at the site while working there.
 - b) No further developments have happened on the Social Value Projects funded by Balfour Beatty. Cllr Slocombe is to meet Anthony from Herefordshire Council and suggest some work is carried out on the playground and that they might clear the area around the broken wall



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by the church which would help expose the site and make quotations for remedial work easier to obtain.

7. **Financial Matters**

a) The following payments were **AUTHORISED**:

£ 466.27 Clerk salary February 2023

£ 116.57 Clerk tax February 2023

£ 18.00 Clerk expenses February 2023.

£ 2,200.00 Dave Smith Tree Care - Broadmoor common winter tree work Jan 2023.

£ 1,500.00 Dave Smith Tree Care – Winter tree work Feb 2023.

£ 533.16 HALC subscription and affiliation fee 2023/24

The account balance £ 23,972.79 as at 30th January 2023 was noted.

b) The budget report was received and approved.

c) The updated assets register with new total of £ 19,410.87 was approved with an amendment that the salt/Grit spreader is now held at The Hyde by Cllr Windham.

d) The appointment of HALC as internal auditor was approved.

8. **Neighbourhood Development Plan.**

The draft design code having been received it was agreed that the document was very well presented and was completely in line with what parish council wanted. It was agreed to send the typographical amendments suggested by the NDP consultant Michael Wellock back to AECOM for a final version to be sent. It was agreed that the draft NDP and Design Code were now ready for public consultation and council will work to organise a public meeting for this to happen in conjunction with drafts of both documents being sent to all necessary consultees.

9. **Lengthsman & Drainage Grant.**

The drainage work having been completed the Clerk advised that he had invoiced Herefordshire Council for payment of the £ 4,339 grant and has received their remittance advice so that the payment will appear on the next bank statement. The clerk suggested that Terry Griffiths be requested to carry out a maintenance day within the next month and councillors are to advise the clerk of any jobs that might be included in that day's work.

10. **Footpaths.**

It was advised that there is a broken stile at Tack Wood that requires replacement.

11. **Sunset Cinema.**

It was agreed to keep this on the agenda.

12. **Correspondence**

It was agreed that the enquirer concerning the availability of a football pitch in Woolhope would be referred to Fownhope as they have better sports facilities.

13. **Replacement noticeboard opposite The Crown.**

It was agreed to look for an alternative supplier as Cllr May has been unable to obtain a quotation from the supplier she had identified.

14. **Rebuilding the wall at the Church.**

Following on from the earlier discussion that Balfour Beatty could clear the wall site of debris it was agreed to seek quotes for the partial rebuilding of the wall once the clearing work had been done.

15. **Accessible swing for the playground.**

The clerk will obtain a third quotation given the costs involved.

16. **Date, time and venue of next meeting and items for the next agenda.**

The next council meeting will be Tuesday 28th March 2023 7.30pm at Woolhope Village Hall. The clerk advised that he will be on holiday from 6th to 24th May and cannot therefore be available for a meeting on 23rd May. It was decided to defer this meeting until Tuesday 6th June.

Clerk - Nick Richmond
Clerk 6th March 2023

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WOOLHOPE PARISH COUNCIL

Asset register 2022/23

During the year the following assets were purchased

1 HP Laptop	£212.48
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During the year the following assets were disposed of

£0.00

At the 31st March 2023 the following assets were held

Community Assets

Berryfield	5 acres	£1.00
Berryfield Sports surfaces		£4,804.75

Other Fixed Assets

5 Benches	
5 Noticeboards	
Sub total - street furniture	£1,361.75
Berryfield Play Area	
2 x swings	£1,601.94
1 x slide	£3,202.81
1 x chinning bars	£960.95
1 x Kooky the cat	£948.00
Metal fence	£2,830.00
Installation	£1,601.94

Assets - other

Rose Bowl	£325.25
(held by Barbara Williams)	
Salt/grit Spreader	£1,560.00
(held at The Hyde- Mary Windham)	
Total	<u>£19,410.87</u>

Prepared by the Clerk

28th February 2023