

# Woolhope Parish Council

**Members are hereby summoned to  
The Annual Meeting of Woolhope Parish Council to be held on  
Tuesday 25<sup>th</sup> July 2023 at Woolhope Village Hall, commencing at 7.30pm**

## AGENDA

- 1. To receive apologies, declarations of interest and requests for dispensation.**
- 2. Ward Councillors Report.**
- 3. To consider the co-option of a new councillor.**
- 4. Open forum**  
To receive the views of local residents on parish matters.
- 5. Meetings:**  
To agree the Minutes of the Annual Parish Council Meeting held on 16<sup>th</sup> May 2023, and the Minutes of the Parish Council Meeting held on 20<sup>th</sup> June 2023.
- 6. Planning Matters**
  - a) To consider new applications received since the last meeting now due for consideration:  
P232135/6 The Butchers Arms – extension of public house and conversion of outbuildings to form letting bedrooms. One being listed building consent.
  - b) To note planning decisions made:  
231242 Bent Orchards – retrospective single storey extension to house air source heat pump – Approved with Conditions .  
231499 Twilletts Barn – conversion and extension of garage to residential use – Approved with Conditions.
- 7. Highways Matters**
  - a) To consider any new highways issues for reporting to Balfour Beatty.
  - b) To consider progress on social value projects.
  - c) To consider where EV charging points may be situated in the parish.
- 8. Financial Matters**
  - a) To authorise payments:
    - £ 466.27 Clerk salary July 2023
    - £ 116.40 Clerk tax July 2023
    - £ 27.99 Clerk expenses July 2023.
    - £ 626.80 Dave Smith Tree Care – 2 days deer fencing Broadmoor Common
    - £ 18.00 EEK Design – Map purchase Broadmoor Common
    - 3 63.00 Woolhope Village Hall
  - b) To agree new signatories for the Lloyds Bank account and to consider setting up internet business banking with suitable control of payments.
  - c) To note the bank balance of £20,597.18 as at 29<sup>th</sup> June 2023.
  - d) To receive and approve the current 2023-24 accounts and sign the bank reconciliation.
- 9. Neighbourhood Development Plan.**  
To discuss progress.
- 10. Broadmoor Common**  
To consider submitting an expression of interest to Herefordshire Council for the freehold/leasehold transfer of assets to Woolhope Parish Council in respect of Broadmoor

*Members of the public are welcome to attend meetings of Woolhope Parish Council and may, at the discretion of the Chairman, speak on some agenda items. For further information on Parish Council meetings or how you can participate, please contact the Clerk*

- Common.
11. **Lengthsman.**  
To consider an application for the 2023-24 Parish Lengthsman scheme.
  12. **Footpaths.**  
To consider any footpaths issues.
  13. **Correspondence.**  
No new correspondence received.
  14. **Replacement noticeboards.**
  15. **Rebuilding the wall at the Church.**
  16. **To consider an accessible swing for the playground.**
  17. **Date, time and venue of next meeting and items for the next agenda.**

Issued on 20.7.2023  
by: Nick Richmond  
Clerk, Woolhope Parish Council,  
c/o Unitas Villa, Camp Road, Ross-on-Wye HR9 5Nj  
Email: [whopePC@hotmail.com](mailto:whopePC@hotmail.com) Tel: 07444 827022

*Topic: Woolhope Parish Council Meeting*  
*Time: 7.30pm Tuesday 25<sup>th</sup> July 2023*

*Members of the public are welcome to attend meetings of Woolhope Parish Council and may, at the discretion of the Chairman, speak on some agenda items. For further information on Parish Council meetings or how you can participate, please contact the Clerk*