

Woolhope Parish Council

Minutes of the meeting of Woolhope Parish Council Held on Tuesday 20th June 2023 8.00pm at Woolhope Village Hall

Present: Cllr. M Windham
Cllr. P Hawkins
Cllr. S Crozier
Cllr. R. Rolt
Cllr L. Mair

In attendance: Nick Richmond- Clerk and Mark July.

1. **Apologies, declarations of interest and requests for dispensation**
Apologies were received from Cllr's Slocombe and May. No declarations of interest were made nor requests for dispensation received. Cllr Hawkins took the chair.
2. **Ward Councillors Report.**
No report had been received.
3. **Co-option of a new councillor.**
There being a vacancy the clerk asked councillors to consider who might be invited to apply, and that he will put this on the website.
4. **Open Forum.**
Mark July requested that the clerk report to Herefordshire council a roads issue at Marcle Hill- Beech Cottage where the road surface has been eroded.
5. **Minutes of the Annual meeting held on 16th May 2023.**
Minutes are not yet available. They will be presented at the next meeting.
6. **Planning Matters.**
P231242 – Bent Orchards – single storey extension – part retrospective.
P231499 – Twilletts Barn – Conversion and extension of garage to residential use.
P231544 – Terrace Hall – Remedial works to kitchen, boiler room and chimney.
Councillors voted unanimously to support all three applications.
P231652 – Croose Farm replacement of stable block with a holiday let. Councillors will look at the detail when it appears on the HC website. If any councillor wishes an extraordinary meeting will be held to consider the application.
No new decisions had been received.
7. **Highways Matters**
a) See agenda item 4. It was suggested that the matter of the Sollers Hope road surface could be taken up with Ward Councillor Durkin as he is now the cabinet member for highways on HC..



25.7.23

b) Social Value Projects.

In the absence of Cllr Slocombe the matter arising is the need for tape to make safe the wall at the church following the removal of vegetation..

8. **Financial Matters**

a) The following payments were **AUTHORISED**:

£ 466.27 Clerk salary June 2023

£ 116.40 Clerk tax June 2023

£ 35.99 Clerk expenses June 2023.

£ 24.00 Woolhope Village Hall

£ 813.00 Woolhope Cricket Club

£ 528.00 Terry Griffiths Contracts

£ 264.00 HALC Internal Audit

£ 106.18 EEK Design – Ariel map Broadmoor Common

b) The AGAR forms for the financial year 2022-23 were agreed and signed by Cllr Hawkins as Chairman of the meeting. The dates for the exercise of public rights were agreed as Monday 26th June to Friday 11th August 2023.

c) The bank balance of £25,236.02 as at 31st May 2023 was noted.

d) The 2023-24 accounts were approved. Cllr Hawkins signed the bank reconciliation.

9. **Neighbourhood Development Plan.**

The consultation meeting had taken place with two members of the public. Cllr Mair having proof read the draft NDP had noted grammatical errors and changes of font. She agreed to undertake corrections by the following Sunday. Cllr's Rolt and Crozier will compile a list of local businesses for the clerk to send individual copies of the NDP and Design code to ensure all statutory parties have been given the opportunity to respond.

10. **Lengthsman.**

Hedgecutting around Berryfields will be placed on the next agenda. Wooden barriers around the side of the village hall have been rotting and require replacement.

11. **Footpaths.**

No new issues reported.

12. **Coronation Weekend.**

Cllr Mair reported that the lunch had gone very well and had been much appreciated. Of the 80 mugs purchased 30 had been given to children and 50 sold at £20 each. £ 180 was received at the bar which has already been paid in to the council bank account, £ 720 was handed to the clerk to pay in and another £100 was to be collected from The Crown. Cllr Mair also advised that around £2k had been generated from the day. The organising group had not had the opportunity to discuss what to do with the funds but one idea is to spend it on the coronation garden and purchase a new plaque.

13. **Correspondence**

No new correspondence received.

14. **Replacement noticeboards.**

The clerk will follow up on this with Cllr's May and Slocombe.

15. **Rebuilding the wall at the Church.**

See agenda item 7b.

16. Accessible swing for the playground.

Held over for the next agenda.

17. Date, time and venue of next meeting and items for the next agenda.

The next meeting will be on Tuesday 25th July 2023.

Clerk - Nick Richmond

Clerk 25th June 2023

A handwritten signature in black ink, appearing to be 'N. Richmond', written in a cursive style.

25.7.23