

Woolhope Parish Council

Minutes of the meeting of Woolhope Parish Council Held on Tuesday 25th June 2024 7.00pm at Woolhope Village Hall

Present: Cllr. M. Slocombe – Chairman
Cllr. P. Hawkins
Cllr. S. Crozier
Cllr. M. Windham
Cllr. R. Rolt
Cllr. A. May
Cllr. L. Mair

In attendance: Nick Richmond-Clerk.

1. **To receive apologies, declarations of interest and requests for dispensation.**
No apologies were received. No declarations of interest were made or written requests for dispensation received.
2. **Ward Councillors Report.**
The report had been circulated. No questions arose.
3. **To consider the co-option of a new councillor and completion of a new register of interests form.**
Following the successful open meeting in May (many thanks to Cllr Hawkins for arranging this) Cllr Hawkins has had an expression of interest from Ben Howard who is active in the Broadmoor Common steering group. However he does not currently live in the parish but is trying to move in and at that point will pursue the matter further.
4. **Open forum**
To receive the views of local residents on parish matters.
No members of the public were present.
5. **Meetings:**
To agree the Minutes of the Parish Council Meeting held on 21st May 2024.
The minutes were agreed and signed by the Chairman.
6. **Planning Matters**
 - a) **To consider new applications received since the last meeting now due for consideration:**
None received
 - b) **To note any planning decisions made:**
None notified.
Cllr Slocombe reported that he had received feedback from the applicant of the Land at Fairlea application disappointed that council did not support the application. He thought that the height of the proposed development could be reduced by digging deeper foundations which might overcome this issue. Cllr Windham advised that a new building

 23.7.24

had been erected at the bottom of the Stoney Rise development which had no planning permission. Cllr Slocombe said he would make enquiries.

7. Highways Matters

a) To consider any new highways issues for reporting to Balfour Beatty.

Cllr May reported a road defect near the Chicken Farm and will send pictures to the clerk for reporting. Cllr Mair advised that a salt bin near the Cockshoot had disappeared some time ago and should be replaced by Herefordshire Council. She will provide details to the clerk for reporting.

b) To consider the road closures associated with the Hills Ford Stages motoring event proposed for Sunday 15th September 2024.

The clerk is to contact Ward Councillor Durkin to find out the current position re approval of road closures.

8. Financial Matters

a) The following payments were authorised:

£ 466.27 Clerk salary June 2024

£ 116.40 Clerk tax June 2024

£ 427.30 Clerk expenses June 2024.

£ 63.82 Phil Hawkins expenses May meetings.

b) The bank balance of £22,208.63 as 20th May 2024 was noted.

c) The internal audit was received and the AGAR forms were approved and signed by the Chairman and Clerk.

d) The dates for the Notice of Public Rights to examine the accounts were **AGREED** as Friday 28th June to Friday 9th August 2024. The clerk will place the notice on the Village Hall noticeboard following the meeting and put on the council website.

9. Neighbourhood Development Plan.

Cllr Rolt has provided the final version of the plan and design code to Herefordshire Council. They have advised that nothing further will happen until after the General Election.

10. Broadmoor Common.

The steering group having developed a grant application for a Super Ryetec C1600C and deer fencing the deadline being imminent the clerk completed the application and submitted it in order not to miss the deadline. A meeting of the steering group is now required to discuss and submit a proposal to council in order to take this forward.

11. Lengthsman.

The clerk has instructed the lengthsman to carry out bi-monthly maintenance days in the parish. In addition to these it was **AGREED** to instruct the lengthsman to carry out a sweep through of the village followed by a drain clearing with the jetter at the end of August.

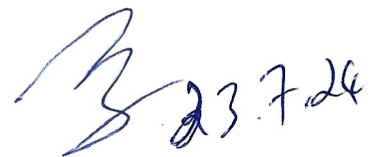
12. Footpaths.

To consider any footpaths issues.

The steep footpath bank at Underhill Farm was discussed. Cllr Hawkins reported that the landowner will repair the steps with a 25% contribution from Herefordshire Council.

13. Correspondence.

No new correspondence was received.



14. **To receive an update on replacement noticeboards.**
It was agreed that the new noticeboard would be installed at The Nurdens and a further two noticeboards would be bought from the Mens Shed in Ross.
15. **To consider quotations for rebuilding the wall at the Church.**
The next step is to arrange the spraying of the ivy by the end of July followed by a work party to clear the remaining foliage.
16. **To consider an accessible swing for the playground.**
The clerk is to obtain new quotations.
17. **To consider missing village signage.**
The clerk has reported the missing sign on Broadmoor Common with the picture supplied by Cllr Hawkins. The clerk to follow up with Herefordshire Council.
18. **To consider new Issues raised by the Village Hall committee.**
No new issues raised. Cllr Hawkins will cut back branches around the waste bin.
19. **Policy Review**
To approve an updated Code of Conduct.
The clerk will amend the document as suggested for agreement at the next meeting..
20. **Date, time and venue of next meeting and items for the next agenda.**
The next meeting will be held on Tuesday 23rd July 7.00pm at Woolhope Village Hall.

Clerk - Nick Richmond
4th July 2024