

Woolhope Parish Council

**Members are hereby summoned to
The Meeting of Woolhope Parish Council to be held on
Tuesday 28th October 2025 at Woolhope Village Hall, commencing at 7.00pm**

AGENDA

1. **To receive apologies, declarations of interest, and written requests for dispensation.**
2. **To consider the adoption of revised Standing Orders and Financial Regulations based upon models received from NALC/HALC.**
3. **To consider the co-option of a new councillor.**
4. **Broadmoor Common**
 - 4.1 To consider the dissolving of the Broadmoor Common Steering Group and its replacement with a Broadmoor Common Working Group of Woolhope Parish Council.
 - 4.2 To confirm the temporary membership of the Broadmoor Common Working Group as Cllrs Slocombe, Windham, Crozier and Hawkins until May 2026 when the working group may be opened for residents and interested parties.
5. **To consider the report from Herefordshire Council on the causes of the watercourse issues in Pentaloe Brook and the proposed splitting structure to provide a 50/50 equitable distribution of the water supply.**
6. **Ward Councillors Report.**

To receive the report and consider any issues arising.
7. **Open forum.** To consider the views of local residents on parish matters.
8. **Meetings:**

To consider the Minutes of the Parish Council Meeting held on 23rd September 2025.
9. **Planning Matters**
 - a) To consider new applications received since the last meeting now due for consideration:
None received
 - b) To note decisions made:
None made.
 - c) To consider the appointment of a councillor and deputy to attend Herefordshire Council Planning Committee meetings and provide a first point of contact for media to provide comments on planning matters.
10. **Highways Matters**
 - a) To receive an update on the missing village signs reported to Herefordshire Council.
11. **Financial Matters**
 - a) To authorise payments:
 - £ 540.13 Clerk salary Oct 2025
 - £ 135.00 Clerk tax Oct 2025.
 - £ 252.00 PKF Littlejohn External Audit invoice.
 - £ 16.98 Roger Hunt – lock and tape for Berryfields barrier.
 - £ 330.00 HALC Training Invoice
 - b) To note the 30th September 2025 accounts and sign the bank reconciliation.
 - c) To consider a draft budget for 2026-27.
 - d) To consider a proposal to give the clerk emergency power to spend up to £1,000 on any budgeted item should the need arise outside of parish council meetings.

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12. Neighbourhood Development Plan.

To receive an update on the NDP examination and referendum.

13. Footpaths.

To receive a report from the footpaths officer on the installation of gates in the parish.

14. To consider further work on the wall at the Church.

15. Date, time and venue of next meeting and items for the next agenda.

Issued on 23.10.2025

by: Nick Richmond

Clerk, Woolhope Parish Council,

c/o Unitas Villa, Camp Road, Ross-on-Wye HR9 5Nj

Email: clerk@woolhope-pc.gov.uk Tel: 07444 827022

Topic: Woolhope Parish Council Meeting

Time: 7.00pm Tuesday 28th October 2025

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