

Woolhope Parish Council

Minutes of the meeting of Woolhope Parish Council Held on Tuesday 24th February 2026 7.00pm at Woolhope Village Hall

Present: Cllr. P. Hawkins - Chairman
Cllr. M. Windham
Cllr. L. Mair
Cllr. S. Crozier
Cllr. A. May

In attendance: Nick Richmond-Clerk.

1. **To receive apologies, declarations of interest and requests for dispensation.**
Apologies were received from Cllrs Slocombe, Rolt and Tobey. No written requests for dispensation were received. Cllr Windham declared a pecuniary interest in agenda item 5 planning as the owner of The Hyde, and Cllr Crozier declared a non-pecuniary interest in agenda item 12 as a member of the cricket club.
2. **Ward Councillors Report.**
The report had been circulated. No questions arose.
3. **Public participation session: (3) minute limit per person (15minutes maximum).**
There were no members of the public present.
4. **To consider the Minutes of the Parish Council Meeting held on 27th January 2026.**
The minutes of the meeting of 27th January 2026 were approved as a true record of the meeting and were signed by the Chairman.
5. **Planning Matters**
 - a) **To consider new applications received since the last meeting now due for consideration:**
P260195 Willow Rill, Woolhope – side extension.
The extension was considered to have a negligible visual impact and councillors voted to support the application.
P260206 The Hyde - Conversion of an agricultural range to three holiday letting units
P260207 – The Hyde – Listed Building Consent for the above.
Councillors considered that the design was in keeping with the listed building and includes swift nesting boxes. It was considered a good use of an agricultural building which might otherwise be lost, and councillors voted (Cllr Windham not taking part) to support the application.
 - b) **To note decisions made:**
No decisions reported.
6. **To consider measures to help prevent the water supply issues to those dependent on Pentoloe Brook.**
The clerk having again contacted Herefordshire Council questioning the findings of the report from Tom Barratt the response from Cllr Dan Hurcombe that again backed those findings had been circulated. Cllr Crozier proposed that the clerk respond to the correspondence received from Hannah Dale pointing out that council was representing the interests and views of parishioners who had attended council meetings so this was agreed. The clerk will forward all the correspondence to the affected parishioners so they may make

representations directly if they so wished, but council did not think it could take any further action.

7. Financial Matters

a) The following payments were authorised:

- £ 540.13 Clerk salary Feb 2026.
- £ 135.00 Clerk tax Feb 2026.
- £ 575.00 Woolhope Cricket Club – Berryfields maintenance 2025
- £ 288.00 R & D Price & Son – Ryetec grass cutting Broadmoor Common
- £ 587.16 Terry Griffiths – Maintenance day invoice

b) To approve the appointment of JD Accounting to carry out the end of year internal audit, and to discuss the additional 'Assertion 10' AGAR requirement.

Council approved the appointment of JD Accounting to carry out the year end internal audit. The clerk advised that he believed that the new AGAR Assertion 10 would require council to declare that it had conducted its business in a transparent way, which he believes to be the case as all financial information is put on the council website.

8. Neighbourhood Development Plan.

The following documents were unanimously approved en-bloc:

- 8a) Basic Conditions Statement Feb 2026.
- 8b) Consultation Statement Feb 2026.
- 8c) Design Code Feb 2026.
- 8d) Woolhope Village Policies Map Feb 2026.
- 8e) Woolhope Parish Policies Map Feb 2026.
- 8f) Environmental Report Jan 2026.
- 8g) Appropriate Assessment Report Jan 2026.

9. Footpaths.

The two issues raised by Cllr May were discussed. Cllr Hawkins said he would speak to Paul Rogers about clearing debris from a PROW on his land. The stile at Wessington Court Cllr Hawkins said was not on a PROW but a permissive path.

10. Lengthsman

The lengthsman has new road signs on order which when received the clerk will identify for him where they are to be installed. A blank noticeboard at the Glowson Road car park was identified by Cllr Windham who said she might speak to the landowner to see if it might be removed in the interest of safety.

11. To consider a litter pick/clean up in the village.

Parish Council thanks whoever it was who has conducted a litter pick in the village. Cllr Hawkins will ask Balfour Beatty about collection of the bags.

12. To consider requests from Woolhope Cricket Club.

Cllr Hawkins proposed that the cricket club be authorised for 12 months to remove brambles taking care not to disturb nesting dormice, and allowed to put up sponsors banners facing inward toward the cricket pitch at a height of not more than 3 feet. This was seconded by Cllr Mair and all voted in favour.

13. To consider quotations for the dismantling of the wall at the Church and a replacement chestnut fence.

No quotations having been received this item was held over.

14. To consider how best to maintain the Coronation Garden.

It was agreed that the clerk will contact the gardener who worked on the garden last year to find out if he is available to do 2/3 hours monthly on the garden during the growing season and might mow the roadside area by Woolhope Manor.

15. To approve the use of a bouncy castle on Berryfield for a childrens party in April.

Approval for a bouncy castle is not required only approval for putting up marquees.

16. To consider correspondence received.

The correspondence was covered in agenda item 6.

17. Date, time and venue of next meeting and items for the next agenda.

The next meeting will be held on Tuesday 24th March 7pm at Woolhope Village Hall.

Clerk - Nick Richmond

3rd March 2026


24/3/26.